RECOMMENDATION REPORT

DECISION: 05/2026	DATE: 19th May 2026
Title: Award of the Anti-Social Behaviour Consultation – Focus Groups	
Author: Emily Slinger, Policy and Partnerships Support Officer (Commissioning and Procurement)	
Sponsor: Rebecca Keech, Senior Policy and Partnerships Manager (Commissioning and Procurement)	
Executive Summary This report asks the Police and Crime Commissioner to accept the outcome of the quotation process for the Anti-Social Behaviour Consultation – Focus Groups.	
Recommendation The Police and Crime Commissioner is recommended to award the contract to Tonic Consultants Ltd.	

PART I

1. Background and Advice

1.1 A central element of the Government's Neighbourhood Policing Guarantee (NPG) is the reduction and prevention of anti-social behaviour (ASB). As part of this commitment, every police force is required to develop and publish an ASB Action Plan by April 2026. The plan outlines how the police intend to tackle ASB, building on the Police and Crime Commissioner's Police and Crime Plan and leveraging the tools and partnerships available locally.

1.2 The OPCC sought an independent researcher who could deliver a series of focus groups aimed at deepening the understanding of public perceptions, lived experiences, and community priorities. The insights sought to help shape the operational activity and campaigns aligned to the Lancashire's ASB Action Plan.

1.3 The contract will run from 1st June 2026 – 30th September 2026.

1.4 The invitation to quote had three scoring statements, question and scoring guidance can be found at **Appendix A**:

- Method Statement 1: Delivery
- Method Statement 2: Experience
- Method Statement 3: Social Value

1.5 The Award Criteria for this project was split 60:40, quality: price:

Criteria	Weighting
Method Statement 1: Delivery	25%
Method Statement 2: Experience	25%
Method Statement 3: Social Value	10%

1.5. The invitation to quote document was published on the InTend portal on Monday 20th April 2026 with a deadline to submit proposals by Friday 8th May 2026.

1.6 The opportunity for suppliers to submit clarification questions was open between Monday 20th April 2026 and Monday 4th May 2026.

1.7 The Office received three proposals from Tonic Consultants Ltd, SMSR Ltd. and BlueprintCo Ltd. A member of the procurement team downloaded the applications. The procurement team reviewed the Procurement Specific Questionnaires, and all bidders passed this process.

1.8 Evaluation panel members with the relevant subject matter knowledge were appointed from the OPCC. The panel members scored the quality criteria in isolation between Friday 8th May 2026 and Thursday 14th May 2026 and returned their completed scorecards and notes to the procurement team.

1.9 The evaluation panel formed a moderation meeting on Monday 18th May 2026, this meeting was chaired by the Senior Policy & Partnerships Manager (Commissioning and Procurement). The panel members reached a consensus score for all three submissions.

2.0 **Scores:**

2.1. Quality Evaluation

Method Statement	Max Score	Max Weight	Supplier 1 Tonic		Supplier 2 SMSR		Supplier 3 BluePrintCo	
			Score	Weight	Score	Weight	Score	Weight
1. Delivery	5	25	5	25.00	3	15.00	4	20.00
2. Experience	5	25	5	25.00	4	20.00	4	20.00
3. Social Value	5	10	5	10.00	4	8.00	4	8.00
			15.00	**60.00**	**8.00**	**43.00**	**8.00**	**48.00**

2.2. Price Evaluation:

Tenderer's Name	Tender Value (£)	Variation from Lowest Bid	Score Calculation %
Supplier 1	27,750.00	4,800.00	33.08
Supplier 2	22,950.00	0.00	40.00
Supplier 3	26,500.00	3,550.00	34.64

2.3. Overall Score

Tenderer's Name	Price Score	Quality Score	Total Score	Position
Supplier 1	33.08	60.00	93.08	1
Supplier 2	40.00	43.00	83.00	2
Supplier 3	34.64	48.00	82.64	3

3.0. Based on the above, the Commissioner is recommended to award the contract to Supplier 1 – Tonic Consultants Ltd. as evaluated as the Most Advantageous Tender.

4. Links to the Police and Crime Plan

This project directly links to the Commissioner's Priority to Tackle Crime and Anti-Social Behaviour. The outcomes from the focus groups will feed into the ASB Action Plan.

5. Consultations

N/A

6. Implications:

a. Legal
There will need to be a contract in place for delivery from 1st June 2026.

b. Financial
The cost of the contract is £27,750.00 for the duration of the project. These costs are covered by the OPCC budget.

c. Equality Impact Assessment
NA

d. Data Protection Assessment
Data Protection Assessments will be conducted between Tonic Consultants Ltd. and Lancashire Constabulary prior to project start.

5 Risk Management

6. Background Papers

Full evaluation, scoring and quotation submissions are available.

7. Public access to information

Officer declaration	Date
LEGAL IMPLICATIONS – As above	
FINANCIAL IMPLICATIONS – As above	
EQUALITIES IMPLICATIONS – As above	
CONSULTATION – As above	

Author

Signature: Emily Slinger Date: 19/05/26

Sponsor

I have read the above report and confirm this is factually correct.

Signature: Rebecca Keech Date: 19/05/26

Section 151 Officer for the Office of the Police and Crime Commissioner

I have read the above report and have considered the financial implications. I am satisfied that this is an appropriate (financial) request to be submitted to the Police and Crime Commissioner for Lancashire.

Signature: Steve Freeman Date: 19/05/26

Chief Executive (Monitoring Officer) for the Office of the Police and Crime Commissioner for Lancashire

I have been informed about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lancashire.

Signature: Anna Hopkins Date: 19/05/26