



RECOMMENDATION REPORT

DECISION: 82/2025	DATE: 19 th March 2026
Title: Award of the Evaluation of the Lancashire DA PCSO Model	
Author: Emily Slinger, Policy and Partnerships Support Officer (Commissioning and Procurement)	
Sponsor: Rebecca Keech, Senior Policy and Partnerships Manager (Commissioning and Procurement)	
Executive Summary This report asks the Police and Crime Commissioner to accept the outcome of the quotation process for the evaluation of the Lancashire DA PCSO model.	
Recommendation The Police and Crime Commissioner is recommended to award the contract to i-three Management Consulting Ltd.	

PART I

1. Background and Advice

- 1.1 The Office of the Police and Crime Commissioner has provided funding for eight additional Police Community Safety Officers (PCSOs) to operate within Lancashire Constabulary's south division.
- 1.2 The OPCC sought an evaluator who could provide a comprehensive report looking at the efficacy and impact of the DA PCSO role, and provide recommendations on expansion and continuation of the post, required changes and development opportunities.
- 1.3 The invitation to quote had three scoring statements, question and scoring guidance can be found at **Appendix A**:
 - Method Statement 1: Delivery
 - Method Statement 2: Experience
 - Method Statement 3: Social Value
- 1.4 The Award Criteria for this project was split 70:30, quality: price:

Criteria	Weighting
Method Statement 1: Delivery	30%
Method Statement 2: Experience	30%
Method Statement 3: Social Value	10%

- 1.5. The invitation to quote document was published on the InTend portal on Thursday 5th February 2026 with a deadline to submit proposals by Friday 6th March 2026.
- 1.6 The opportunity for suppliers to submit clarification questions was open between Thursday 5th February 2026 and Monday 2nd March 2026.
- 1.7 The Office received two proposals from I-Three Management Consulting Ltd and Urban Foresight Ltd. A member of the procurement team downloaded the applications. The procurement team reviewed the Procurement Specific Questionnaires, and both bidders passed this process.
- 1.8 Evaluation panel members with the relevant subject matter knowledge were appointed from the OPCC. The panel members scored the quality criteria in isolation between Monday 9th March 2026 and Monday 16th March 2026 and returned their completed scorecards and notes to the procurement team.
- 1.9 The evaluation panel formed a moderation meeting on Tuesday 17th March 2026, this meeting was chaired by the Senior Policy & Partnerships Manager (Commissioning and Procurement). The panel members reached a consensus score for both submissions.

2.0 Scores:

2.1. Quality Evaluation

Method Statement	Max Score	Max Weighting	Supplier 1		Supplier 2	
			Score	Weighting	Score	Weighting
1. Delivery	5	30	4	24.00	3	18.00
2. Experience	5	30	5	30.00	3	18.00
3. Social Value	5	10	5	10.00	2	4.00
			14.00	64.00	8.00	40.00

2.2. Price Evaluation:

Tenderer's Name	Tender Value (£)	Variation from Lowest Bid	Score Calculation %
Supplier 1	30,000.00	2,952.66	27.05
Supplier 2	27,047.34	0.00	30.00

2.3. Overall Score

Tenderer's Name	Price Score	Quality Score	Total Score	Position
Supplier 1	27.05	64.00	91.05	1
Supplier 2	30.00	40.00	70.00	2

- 3.0. Based on the above, the Commissioner is recommended to award the contract to Supplier 1 – i-three Management Consulting Ltd as evaluated as the Most Advantageous Tender.

2. Links to the Police and Crime Plan

The evaluation supports the Police and Crime Commissioners priority to 'Prevent Violence Against Women and Girls'. The domestic abuse PCSO pilot intends to allocate dedicated resource to victims of domestic abuse. By evaluating the efficacy of this project, the OPCC can implement the project and subsequent findings across the county.

3. Consultations

N/A

4. Implications:

a. Legal

There will need to be a contract in place for delivery from 1st April 2026.

b. Financial

The cost of the contract is £30,000 for the duration of the project. These costs are covered by the OPCC budget.

c. Equality Impact Assessment

NA

d. Data Protection Assessment

Data Protection Assessments will be conducted between i-three and Lancashire Constabulary prior to project start.

5 Risk Management

6. Background Papers

Full evaluation, scoring and quotation submissions are available.

7. Public access to information

Officer declaration	Date
LEGAL IMPLICATIONS – As above	
FINANCIAL IMPLICATIONS – As above	
EQUALITIES IMPLICATIONS – As above	
CONSULTATION – As above	
Author Signature Emily Slinger Date 24.03.2026	
Sponsor I have read the above report and confirm this is factually correct. Signature Rebecca Keech Date 25.03.2026	
Section 151 Officer for the Office of the Police and Crime Commissioner I have read the above report and have considered the financial implications. I am satisfied that this is an appropriate (financial) request to be submitted to the Police and Crime Commissioner for Lancashire. Signature Steve Freeman Date 25.03.2026	
Chief Executive (Monitoring Officer) for the Office of the Police and Crime Commissioner for Lancashire I have been informed about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lancashire. Signature Richard Harrison (pp.) Date 25.03.2026	