



# PCC FOR LANCASHIRE

## Prevention Partnership Panels - Privacy Notice

### 1 Introduction

The Police & Crime Commissioner (PCC) for Lancashire is committed to protecting your personal information.

The processing of personal data is governed by legislation relating to personal data which applies in the United Kingdom including the UK General Data Protection Regulation (the "UK GDPR") and the Data Protection Act 2018 (DPA) and other legislation relating to personal data and rights, such as the Human Rights Act 1998.

This Specific Privacy Notice contains essential information about what personal details we collect; what we do with that information; who we may share it with and why; and your choices and rights when it comes to the personal information that we have collected and processed for the purpose of the Prevention Partnership Panels. The Prevention Partnership Panels are a mechanism which enables partner agencies to make referrals of young people who may be vulnerable and susceptible to be drawn in to violence, gang crime or being criminally or sexually assaulted. This will enable the Panel to seek to safeguard the young person and identify suitable interventions and support. This activity supports the [Serious Violence Duty](#).

A copy of our general [Privacy Notice](#) can also be found on our website, which provides general details regarding why and we will process personal data.

A Copy of our general [Privacy Notice for Children and Young People](#) can also be found on our website.

### 2 Who we are?

This Privacy Notice is provided to you by the PCC for Lancashire, who will manage and administer the Prevention Partnership Panels and process the personal data collected.



### 3 Your personal data – what is it?

"Personal Data" is any information about a living individual which allows them to be identified from that data (for example a name, photographs, videos, email address, or address). Identification can be directly using the data itself, or by combining it with other information which helps to identify a living individual.

### 4 The data we may collect and process about you:

Personal Data that we may collect includes:

- Referrer details and details of young person: Name, address, and any other contact details such as email address and telephone numbers
- Protective characteristic data
- Family, lifestyle and social circumstances
- Education and training details
- Health details
- Offences (including alleged offences)
- Criminal record
- Parent/Guardian details and/or Emergency contact details

Special Category Data may also be collected and is personal data that is regarded as particularly sensitive and includes information relating to your:

- Race
- Ethnic origin
- Health
- Sexual orientation

### 5 What is the legal basis for processing your personal data?

Under UK GDPR there are 6 available lawful bases for processing for personal data under Article 6 (1) of the UK GDPR:

(e) Public Task: the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

Where the OPCC relies on UK GDPR Article 6 (1) (e) Public Task it does so by virtue of the following legislation:

Police Reform & Social Responsibility Act 2011

Policing & Crime Act 2017

Policing Protocol Order 2023



The OPCC will need to make use of the data provided by the partners to properly fulfil their statutory functions.

The conditions for processing special category data are listed in Article 9 (2) of the UK GDPR:

(g) processing is necessary for reasons of substantial public interest, on the basis of domestic law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject. The following DPA Schedule 1 Part 2 substantial public interest condition applies:

(6) Statutory etc and government purposes – the sharing is necessary for a function conferred on a person by an enactment or rule of law and is necessary for reasons of substantial public interest.

## 6 Sharing your personal data:

The personal data of those that have been referred into the Panel will be collected from Partner agencies, such as Lancashire County Council and the Lancashire and Cumbria Integrated Care Board, and voluntary sector bodies who may be invited to join Panel. Personal data may be shared with Voluntary Sector and Support Services.

## 7 How do we keep your information secure?

We are committed to ensuring that your personal data is safe. To prevent unauthorised access or disclosure, we have put in place suitable physical, electronic, and managerial procedures to safeguard and secure the information that we hold about you. These include:

- Secure work areas
- Information governance training for our staff
- Access controls on systems
- Encryption of personal data
- Testing, assessing, and evaluating the effectiveness of technical security controls

## 8 How long do we keep your personal data?

Personal data will be retained for 6 years from the last point of engagement.

## 9 Your rights and personal data

You have the following rights in relation to your personal data:

- Right to be informed
- Right to access



- Right to request rectification
- Right to erasure
- Right to restrict processing
- Right to Data Portability
- Right to Object
- Rights relating to Automated Decision Making

Should you wish to exercise your right to access your personal data, further details are contained on our [website](#), or you may contact us via the details below in relation to any of the rights above.

- Email us: [Commissioner@lancashire-pcc.gov.uk](mailto:Commissioner@lancashire-pcc.gov.uk)
- Call us: 01772 533587

### ***If you wish to Complain***

If you have any concerns about how the PCC for Lancashire is handling your personal data, these can be raised with the Data Protection Officer: Data Protection Officer, PCC for Lancashire, PO Box 100, County Hall, Preston, PR1 0LD 01772 533587.

The Information Commissioner is the independent regulator responsible for enforcing the Data Protection Act and advising on privacy rights. The information Commissioner's Office contact details are as follows:

Telephone: 0303 123 1113

Website: <https://ico.org.uk/make-a-complaint/>

Mail: The Information Commissioner's Office  
Wycliffe House  
Wilmslow  
Cheshire  
SK9 5AF