

PLEASE ENSURE THAT THIS CHECKLIST IS CHECKED AND ELECTRONICALLY SIGNED AND DATED AT THE END OF EACH QUARTER BEFORE SUBMITTING TO THE CPPP

CHECKLIST

- All Savings have a Reference
- Correct Business and Sub Area selected
- All Savings Categorised
- Saving Description and Calculation shown
- Type of Saving selected
- Correct Savings amount entered

Signed By: ZOE WARDLE

Date: 31/10/2014