



**Lancashire
Constabulary**
police and communities together

JOINT MANAGEMENT BOARD

ITEM 1	DATE: 3 MARCH 2015
CONSTITUTION AND TERMS OF REFERENCE AND FORWARD PLAN Appendices A and B refer	
REPORT BY: IAN DICKINSON	

Executive Summary:-

Consideration of the Joint Management Board Constitution, Terms of Reference and Forward Plan.

Recommendation:-

The Police and Crime Commissioner and the Chief Constable are asked to:-

- note the membership of the Joint Management Board;
- approve the Terms of Reference subject to any amendments that may be highlighted through discussions,
- note the forward plan

Signature	Signature
Police and Crime Commissioner	Chief Constable
Date	Date

PART I

Background and Advice

1. The Joint Management Board will consider and determine matters relating to strategic direction, policy issues and medium/long term planning.
2. The Joint Management Board provides the opportunity for the Commissioner and the Chief Constable to take decisions, in each other's presence, and with their relevant professional advisers in attendance. This ensures that those decisions are made by the Commissioner and the Chief Constable in a principally open forum.
3. Both reserve the right to take decisions separately when relevant to fulfilling their separate legal roles.
4. The Joint Management Board will meet monthly and consider matters which have been developed at the Joint Development Group and will also consider any matters which fall to be decided by the Commissioner or the Chief Constable and which have significant resource or reputational issues, strategic implications or relate to significant organisational restructure.
5. The Commissioner and the Chief Constable will form the membership of the Board.
6. Director of the OPCC/Chief Finance Officers/Deputy Chief Constable/Assistant Chief Constables will act as advisers. Other officers may also be required to support the process as necessary.
7. The Joint Management Board will not have responsibility for
 - operational policing matters and the day to day management of the Constabulary.
 - Those functions identified in paragraph 4.12 and 4.13 of the Scheme of Consent.
8. Proposed terms of reference are attached at Appendix A.

Forward Plan

9. Members are invited to review the forward plan as presented at Appendix B.
10. The Forward Plan will be reviewed on an on-going basis.

Links to the Police and Crime Plan

11. Robust governance that enables the Police and Crime Commissioner and the Chief Constable to work effectively which will contribute to the effective delivery of the Police and Crime Plan and the Chief Constable's strategic priorities. Further, reports presented at the Joint Management Board should, wherever possible, clearly reference links to the Police and Crime Plan and its priorities.

Consultation

12. Internal consultation has taken place and the Chief Officer Group has been briefed on the structure by the Deputy Chief Constable and is supportive.

Implications

Legal

None

Financial

13. Resource requirements to enable development and implementation of the above can be found from existing budgets.

Equality considerations

14. None

Background Papers

15. None

Public access to information

16. Information in this paper is subject to the Freedom of Information Act 2000 and other legislation.

17. Part 1 of this form will be made available on the Commissioner's website within 3 working days of approval. Any facts/advice/recommendations that should not be made available on request should not be included in Part 1 but instead on the separate Part 2 form.

Officer declaration	Date
LEGAL IMPLICATIONS – As above	
FINANCIAL IMPLICATIONS – As above	
EQUALITIES IMPLICATIONS – As above	
CONSULTATION – As above	
<p>Director to the Office of the Police and Crime Commissioner (Monitoring Officer)</p> <p>I have been informed about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner and Chief Constable.</p> <p>Signature.....Date.....</p>	