



**Lancashire
Constabulary**
police and communities together

JOINT MANAGEMENT BOARD

ITEM 4	DATE:
JOINT AUDIT AND ETHICS COMMITTEE – REVISED TERMS OF REFERENCE AND ALLOWANCE SCHEME (Appendices A & B refer)	
REPORT BY: IAN DICKINSON – STANDARDS AND GOVERNANCE	

Executive Summary

The Terms of Reference and the allowance scheme of the Joint Audit and Ethics Committee were reviewed by the Committee in December 2015 and are presented to the Joint Management Board for approval.

Recommendation

The Police and Crime Commissioner and the Chief Constable are asked to

- 1) approve the revised Terms of Reference.
- 2) Agree that the revised allowance highlighted in the report for Committee Members be met from the existing OPCC revenue budget.

Signature	Signature
Police and Crime Commissioner	Chief Constable
Date	Date

1. Background and Advice

- 1.1. When members were first appointed to the Joint Audit Committee the level of remuneration was based on rates set out in the Members' allowances and expenses scheme for the previous Police Authority.
- 1.2. Following the introduction of a new Code of Ethics across the police service, by the College of Policing and approved by Parliament, the Police and Crime Commissioner and the Chief Constable agreed in October 2014 to establish an ethics committee and made an explicit and public commitment to transparent, ethical policing in Lancashire that is subjected to rigorous independent scrutiny.
- 1.3. At the time, it was proposed that Committee members would receive an annual allowance of £1,000 (*£1,500 for the chair*) and an attendance allowance of £211.50 for a full day or £104.50 for four hours or less.
- 1.4. Following the decision, officers undertook two public recruitment exercises but were unable to fulfil the needs of the committee. Therefore, the Police and Crime Commissioner and the Chief Constable at the Joint Management Board agreed to revoke the decision made in October 2014 to set up a combined ethics committee and to establish a Joint Audit and Ethics Committee.
- 1.5. Since then, officers have undertaken a review of the Committee in light of the additional duties and responsibilities and in doing so are presenting a revised allowance scheme and Terms of Reference to the Police and Crime Commissioner and Chief Constable.
- 1.6. Accordingly, it is proposed that Committee members will receive an annual allowance of £500 (not including the Chair) and an attendance allowance of £211.50 for a full day or £104.50 for four hours or less. Reading time will be paid at £15.00 per hour. Full details of the proposed allowances are set out in Appendix B.
- 1.7. The Joint Audit and Ethics Committee have been consulted and support the proposals.
- 1.8. The arrangements set out in the revised Terms of Reference meet the requirements of the Police and Reform and Social Responsibility Act 2011 (PRSRA), Home Office Financial Management Code of Practice (FMCoP) and the Chartered Institute of Public Finance and Accountancy Audit Committee Guidance.
- 1.9. If the Police and Crime Commissioner and Chief Constable are minded to approve the revised allowances it is proposed the allowances will be applicable from the 1 December 2015 which would cover the first meeting of the new Committee.

2. Links to the Police and Crime Plan

2.1. The JAEC provide a mechanism through which assurance can be sought and the public assured with regards to the probity, regularity and value for money of resources deployed in the pursuit of the Police and Crime Plan.

3. Consultation - N/A

4. Implications

- a. **Legal** – N/A
- b. **Financial** – Allowances and expenses will be met from within the PCC budget.
- c. **Equality considerations** – N/A

5. Background papers

6. Public access to information

Information in this form is subject to the Freedom of Information Act 2000 and other legislation.

Part 1 of this form will be made available on the PCC website within 3 working days of approval. Any facts/advice/recommendations that should not be made available on request should not be included in Part 1 but instead on the separate Part 2 form.

Officer declaration	Date
LEGAL IMPLICATIONS – As above	
FINANCIAL IMPLICATIONS – As above	
EQUALITIES IMPLICATIONS – As above	
CONSULTATION – As above	
Director to the Office of the Police and Crime Commissioner (Monitoring Officer) I have been informed about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lancashire. Signature.....Date.....	