

## Briefing Paper



**REPORT TO:** POLICE AND CRIME COMMISSIONER FOR LANCASHIRE

**REPORT BY:** IAN DICKINSON, STANDARDS AND GOVERNANCE OFFICER

**DATE:** 9<sup>th</sup> April 2014

**TITLE:** DECISIONS MADE UNDER DELEGATED AUTHORITY

Appendix A refers

### **EXECUTIVE SUMMARY**

The Commissioner will recall that an interim governance framework was adopted on the 22 November 2012.

The Scheme provided officers of the PCC and Chief Constable (not warranted officer) with the authority to deliver the services for which they are responsible.

This report sets out the decisions and actions undertaken or proposed to be undertaken by those officers in accordance with the Scheme of Governance

### **RECOMMENDATION**

To note the decisions and actions undertaken or proposed to be undertaken by officers of the PCC or Chief Constable in accordance with the Scheme of Governance.

### **Police and Crime Commissioner: Comments**

<b>DECLARATIONS OF INTEREST</b>
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The PCC is asked to consider any personal / prejudicial interests he may have to disclose in relation to the matter under consideration in accordance with the law, the Nolan Principles and the Code of Conduct.

**STATEMENT OF COMPLIANCE**

The recommendations are made further to legal advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation.

<b>Signed:</b>	<b>Signed:</b>
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<b>Police and Crime Commissioner</b>	<b>Chief Officer:</b>
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<b>Date:</b>	<b>Date:</b>
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<b>Signed:</b>	<b>Signed:</b>
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<b>Chief Constable</b>	<b>Chief Finance Officer:</b>
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<b>Date:</b>	<b>Date:</b>
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## **DECISIONS MADE UNDER DELEGATED AUTHORITY**

### **CFO 2014/01 - Supply of Documentum licences and 1<sup>st</sup> year Documentum Support**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officer of the Chief Constable under section 8.22 of the Interim Scheme of Governance has agreed to accept the quotation from Computacenter UK Ltd for the Documentum licences and 1st year support for the existing and new Digital Interview Solutions.

### **CFO 2014/02 Payment of Disbursements**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officer of the Chief Constable under section 8.55 of the Interim Scheme of Governance has agreed to the settlement of disbursement costs in relation to a civil claim.

### **CFO 2014/03 - Contract for the Provision of Vehicle MOT's for Lancashire Constabulary.**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officers of the Chief Constable under the Scheme of Governance Section 8.22 has agreed to accept the quotation from JB Motors of Longton for the Provision of Vehicle MOT's for Lancashire Constabulary for the contract period 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2015 with the option to extend the contract to 31<sup>st</sup> March 2018, renewable on an annual basis.

### **CFO 2014/04 - Renewal of support for the DUTY SHEET SOFTWARE PACKAGE**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officers of the Chief Constable has agreed to waive Standing Orders, and to enter into a contract for a period of 12 months from 1<sup>st</sup> April 2014 to 31<sup>st</sup> March 2015, with Duty Sheet Ltd for the continuing use of the bespoke software package for performance management for the Special Constabulary at a cost of £7,440 exc Vat.

## **CFO 2014/05 – Custody Services Contract**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officers of the Chief Constable under the current Scheme of Governance has agreed to accept the proposal submitted by G4S for a revised contract price to be effective from 1<sup>st</sup> April, 2014.

## **CFO 2014/06 – Approval to purchase a Document Management System for the information Assurance and Vetting Unit**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officers of the Chief Constable under the current Scheme of Governance 8.22 has agreed to purchase,

1. CycFreedom supplied by Geoff Smith Associated (GSA) via the sprint II contract at a cost of £57,106, in line with contract standing orders section 6.1.4 and,
2. licenses from Geoff Smith Associates direct for years 2-5 (or via the supplier under the new Sprint II contract) at a cost of approximately £30,672., in line with contract standing order 6.1.3 as they will be the only supplier of this system and no suitable alternative well exist.

## **CFO 2014/07 – Approval to purchase a new Case Management System in the Professional Standards Department**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officers of the Chief Constable under 8.22 of the Interim Scheme of Governance has agreed to purchase

1. the Centurion system supplied by Force Information Systems LTD (FIS), via the Sprint II contract at a cost of £67,911.40 - £81,203.90\* in line with contract standing orders section 6.1.4 and,
2. to purchase Licenses from Force Information Systems direct for years 2-5 (or via the supplier under the new Sprint II contract) at a cost of approximately £114,484.22, in line with contract standing order 6.1.3. As they will be the only supplier of this system and no suitable alternative will exist.

#### **CFO 2014/08 – Settlement Agreement**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officers of the Chief Constable under 8.43 of the Interim Scheme of Governance has agreed costs in relation to a Settlement Agreement.

#### **CFO 2014/09 – Settlement Agreement**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officers of the Chief Constable under 8.43 of the Interim Scheme of Governance has approved a Settlement Agreement.

#### **CFO 2014/10 - Revolution Contract with NHS Blackpool Clinical Commissioning Group**

**(NOT FOR PUBLICATION) – Exempt information as defined in Part II of Freedom of Information Act 2000 – information attracting legal professional privilege and the commercial, financial or business interests of the Police and Crime Commissioner or any other person or company**

The Chief Finance Officers of the Chief Constable under the Interim Scheme of Governance has agreed to sign off the contract enabling the constabulary to invoice NHS Blackpool Clinical Commissioning Group for £3,750 to pay for officer overtime incurred staffing clinics.

#### **CFO 2014/11 - Purchase and installation of a Lancashire force standard body worn video camera system, with associated hardware and back office support software and systems.**

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The Chief Finance Officer of the Chief Constable, under paragraph 6.1.4 of the Standing Orders relating to contracts, has approved the purchase of 120 BWV devices at a cost of £117,000 to be spread over the financial period 2014/15 to 2015/16.