



REPORT TO: POLICE AND CRIME COMMISSIONER FOR LANCASHIRE

REPORT BY: IAN DICKINSON

DATE: 3 November 2014

TITLE: DECISIONS MADE UNDER DELEGATED AUTHORITY

Appendix A refers

EXECUTIVE SUMMARY

The Commissioner will recall that a governance framework was adopted on the 1 April 2014

The Scheme provided officers of the PCC and Chief Constable (not warranted officer) with the authority to deliver the services for which they are responsible.

This report sets out the decisions and actions undertaken or proposed to be undertaken by those officers in accordance with the Scheme of Consent/Delegation.

RECOMMENDATION

To note the decisions and actions undertaken or proposed to be undertaken by officers of the PCC or Chief Constable in accordance with the governance framework.

Police and Crime Commissioner: Comments

DECLARATIONS OF INTEREST

The PCC is asked to consider any personal / prejudicial interests he may have to disclose in relation to the matter under consideration in accordance with the law, the Nolan Principles and the Code of Conduct.

STATEMENT OF COMPLIANCE

The recommendations are made further to legal advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation.

Signed:

Police and Crime Commissioner

Date:

Signed:

Chief Officer:

Date:

Signed:

Chief Constable

Date:

Signed:

Chief Finance Officer:

Date:

Appendix A

DECISIONS MADE UNDER DELEGATED AUTHORITY

Video Witness Support Contract for the period of 1st November 2014 to 31st October 2015

The Chief Finance Officer of the Chief Constable, under the provisions of the scheme of Consent has agreed to enter into a contract with Capita Secure Information Systems utilising the Managed IT Services Framework via Crown Commercial Service for the provision of Video Witness support for the period 1st November 2014 to 31st October 2015.

Debt Write Off

The Chief Finance Officer of the Chief Constable, under Section 6.4.8 of the Scheme of Consent has approved the write off of a debt to the value of £4,040.

Approval of sort list for the Provision of Printing Services to Lancashire Constabulary

The Chief Finance Officer of the Chief Constable, under Section 6.5.1 of the Scheme of Consent and Section 12.1 of Standing Orders relating to Contracts has approved the shortlist of suppliers to be invited to tender for the provision of printing services to Lancashire Constabulary.

Acceptance of quotation for a support contract for the Fleet Management Software System (TRANMAN) for the period of 1st November 2014 to 31st October 2017 renewable on an annual basis

The Chief Finance Officer of the Chief Constable, in accordance with the provisions of the Scheme of Consent has accepted a quotation for a support contract for the Fleet Management Software System (TRANMAN) for the period 1st November 2014 to 31st October 2017, renewable on an annual basis.

Retirement on the Grounds of Efficiency of the service

The Chief Finance Officer of the Chief Constable, in accordance with the provisions of the Scheme of Consent has approved an applications for retirement on the grounds of efficiency of the service.

Request for Redundancy

The Chief Finance Officer of the Chief Constable, in accordance with the provisions of the Scheme of Consent has approved an application for redundancy.

Consideration for the approval of Flexible Early Retirement

The Chief Finance Officer of the Chief Constable, in accordance with the provisions of the Scheme of Consent has approved two applications for flexible early retirement.

Provision of a social media management tool for the Constabulary, three year contract

The Chief Finance Officer of the Chief Constable, under paragraph 7.4.1.2 of the Scheme of Consent has agreed to award SocialSignIn a three year contract to provide a social media management tool for the Constabulary.

In agreeing to award the contract, the Chief Finance Officer considered that the proposed purchase would meet the agreed strategic requirement, is containable within existing resources and provides better VfM in terms of improved functionality and is compliant with contract procurement regulations.

Corporate Communications phased reinvestment plan to deliver digital services, public engagement and staff engagement for the Constabulary

The Chief Finance Officer of the Chief Constable, in line with the agreed Digital Engagement Strategy, has approved a three phase plan to deliver the resilience and specialisms required across the Constabulary to deliver the core traditional functionality of a Corporate Communications Department as well as future proofing the Constabulary's approach to digital services and engagement, and staff engagement.

The funding, initially the commitment in 2014/15, will be contained from within the Chief Constable's existing resources as agreed by the Police and Crime Commissioner. In relation to the on-going and recurring costs these will need to be considered as part of the Futures programme and also as part of the 2015/16 revenue budget.

Contract for Covert Vehicle Installation Work (installation and removal of cover radio and warning equipment

The Chief Finance Officer of the Chief Constable, under Section 7.4.1.2 of the Scheme of Consent has approved a quotation and award a contract for covert vehicle installation work to Jack Hodson Ltd for the period 1 November 2014 to 31 October 2017, renewable on an annual basis.

Sealing Transfer Deed – 2 Princess Street Whalley

The transfer deed relating to the sale of the above Property was sealed on the 29 October 2014.