



Decision No 2016/20

REPORT TO: POLICE AND CRIME COMMISSIONER FOR LANCASHIRE

REPORT BY: Liz Canavan
Victims and Partnerships Officer

DATE: September 5, 2016

TITLE: Approval of grant funding allocation

Appendix A and B refer

EXECUTIVE SUMMARY

1. The OPCC has devised a new process for the allocation of grant funding to third sector organisations.
2. All grant funding opportunities will be advertised on the Police and Crime Commissioner's website, and groups invited to bid in accordance with the criteria set out.
3. Applications will be assessed by the OPCC in line with agreed assessment criteria, with grant monies awarded to the organisation(s) who are scored highest.
4. The first two grant opportunities to be advertised will concern funding for Street Pastors and the Child Abuse Support fund.
5. An Equality Impact Assessment has been carried out for the grant funding process.

RECOMMENDATION

1. The Commissioner approves the new process for the allocation of grant funding.
2. The Commissioner approves the publication of the grant offers for the Child Abuse Support Fund (£200,000) and Street Pastors (£20,000).

Decision taken by the Police and Crime Commissioner for Lancashire:

Original decision, as set out in the attached report, approved without amendment (please delete as appropriate)	YES	NO
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Original decision required to be amended and decision as detailed below:

The reasons for the amended decision are as detailed below:

Police and Crime Commissioner: Comments


DECLARATIONS OF INTEREST

The PCC is asked to consider any personal / prejudicial interests he may have to disclose in relation to the matter under consideration in accordance with the law, the Nolan Principles and the Code of Conduct.

STATEMENT OF COMPLIANCE

The recommendations are made further to legal advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation.

<p>Signed: </p> <p>Police and Crime Commissioner</p> <p>Date: 5th September 2016</p>	<p>Signed:</p> <p>Chief Officer: </p> <p>Date: 6/9/2016</p>
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<p>Signed:</p> <p>Chief Constable</p> <p>Date:</p>	<p>Signed: </p> <p>Chief Finance Officer:</p> <p>Date: 6/9/16</p>
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POLICE AND CRIME COMMISSIONER FOR LANCASHIRE



Appendix A – 2016/20

Grant Agreement 2016/17

Child Sexual Abuse Support Fund

Background

The Office of the Police and Crime Commissioner (OPCC) is responsible for administering £160,000 of Home Office funding from the Child Sexual Abuse (CSA) Support Fund.

This fund is designed to aid non-statutory organisations who have seen an increase in demand for services as a result of the child sexual abuse inquiry, and aims to provide grant funding to enable them to increase capacity for supporting victims.

Previously, this fund was administered nationally by the OPCC for Norfolk, but the Home Office has now allocated specific amounts for PCCs to administer within their own areas.

In Lancashire, the Police and Crime Commissioner has agreed to contribute another £40,000 to the fund, meaning the **total grant fund available is £200,000.**

The OPCC will be looking for project proposals which show knowledge of how existing support can be enhanced in order to improve the service offered to victims of child sexual abuse, regardless of whether they have reported to the police or not.

Notes and Guidance

Please read these Notes and Guidance before completing the Grant Agreement to ensure that your project supports the Commissioner's outcomes and that the Outputs demonstrate value for money.

1. The Commissioner would normally enter into an Agreement with, and make payment to, the Organisation named on the Grant Agreement. Where a request is made for payment to an alternative organisation this must be approved by the Office of the Police and Crime Commissioner prior to the Agreement being accepted.
2. Details of any match funding or resources should be summarised in the first section of the Agreement and further details included in the "Details of the project or initiative"
3. Details of the proposed Outcomes should include both qualitative as well as quantitative data to demonstrate how the project will impact on those engaged with the project.

Funding terms and conditions

POLICE AND CRIME COMMISSIONER FOR LANCASHIRE



1. Grants from the Child Sexual Abuse (CSA) Support Fund must be used for initiatives which support victims of historic childhood sexual abuse.
2. The total amount available through the fund is £200,000, although the Commissioner will generally be looking for applications not exceeding £30,000, in order to ensure the fund is used as widely as possible.
3. All applications must include a detailed description of the service which will be provided, and the added value this will demonstrate.
4. Services can be delivered locally or pan-Lancashire – priority will be given where organisations can deliver across the county, or have sought to work in partnership with other organisations to provide a wide-reaching service.
5. Any approved grant does not imply any on-going commitment by the Police and Crime Commissioner to make further payments to the applicant organisation.
6. The grant monies must be spent by the applicant in 2016/17.
7. As this is a one-off fund, the applicant organisation must demonstrate an exit plan for the service, or detail how on-going funding will be secured to sustain it.
8. The organisation will share with the Police and Crime Commissioner prior to publication any publicity that they may wish to undertake in respect of the grant to allow the Police and Crime Commissioner to contribute to the publicity.
9. Applicant organisations will acknowledge the Police and Crime Commissioner in any publicity material they produce specific to the grant. Applicants agree to provide copies of any such materials to the Police and Crime Commissioner.
10. Funding is granted subject to the organisation agreeing to take part in publicity agreed by the Commissioner's office. This can take the form of media interviews for broadcast, online and print media; documentaries, posters, newsletters, social media and web updates.
11. The Police and Crime Commissioner agrees his name "Police and Crime Commissioner for Lancashire" should be used by the applicant organisation to indicate the grant support he has provided.
12. The decisions made by the Police and Crime Commissioner in awarding grants and in operating this fund are final. There is no appeal process.
13. Where an applicant overspends on the activity which was the subject of the grant application, no further funds will automatically be made available by the Police and Crime Commissioner. There may be instances where a project is so successful that the PCC would wish to provide additional funding.
14. Where the grant is not spent in its entirety, any unspent balance must be returned to the Police and Crime Commissioner.
15. The applicant organisation will permit any officer of the Police and Crime Commissioner or its appointed auditors to visit its premises and/or inspect any activities and records related to this grant.
16. The applicant organisation will be expected to retain the following documents for a period of at least 6 years from the end of the funding period:
 - Original invoices
 - Receipts

POLICE AND CRIME COMMISSIONER FOR LANCASHIRE



Minutes from relevant meetings

Copies of accounts and deeds

Any other relevant documentation

(Please note these may be retained in either written or electronic form)

17. The following costs are not Eligible Expenditure: Payments that support activity intended to influence or attempt to influence Parliament, government or political parties, or attempting to influence the awarding or renewal of contracts and grants, or attempting to influence legislative or regulatory action.

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Appendix B – 2016/20

GRANT AGREEMENT 2016/17

STREET PASTORS, STREET ANGELS & SIMILAR ORGANISATIONS

NOTES AND GUIDANCE

Please read these Notes and Guidance before completing the Grant Agreement to ensure that your project supports the Commissioner's outcomes and that the Outputs demonstrate value for money.

1. Before completing a Grant Agreement please contact the Office of the Police and Crime Commissioner to discuss the project.
2. The Commissioner would normally enter into an Agreement with, and make payment to, the Organisation named on the Grant Agreement. Where a request is made for payment to an alternative organisation this must be approved by the Office of the Police and Crime Commissioner prior to the Agreement being accepted.
3. Details of any match funding or resources should be summarised in the first section of the Agreement and further details included in the "Details of the project or initiative"
4. Details of the proposed Outcomes should include both qualitative as well as quantitative data to demonstrate how the project will impact on both individuals engaged by the project and the level of community safety within the relevant town centre.

FUNDING TERMS AND CONDITIONS

1. Grants may only be used for the purpose specified in the approved application and offer letter.
2. Assets or equipment purchased with grant monies may not be sold or otherwise disposed of without written approval of the Police and Crime Commissioner. Where sale or disposal does take place (approved or otherwise), repayment of the grant may be required. The level of repayment and the timescale for this will be determined by the Police and Crime Commissioner.
3. Any items purchased with a value exceeding £1,000 must be reported to the OPCC for inclusion within the Asset Register.

POLICE AND CRIME COMMISSIONER FOR LANCASHIRE



4. Payment of the grant will not be made until the confirmation of acceptance of these terms and conditions and any additional conditions outlined in the offer letter are received by the Police and Crime Commissioner.
5. Any approved grant does not imply any on-going commitments by the Police and Crime Commissioner to make further payments to the applicant organisation.
6. Applicant organisations will inform the Police and Crime Commissioner of any changes to bank details.
7. Applicant organisations shall comply with all relevant legislation, including law, taxation rules, equality and safeguarding.
8. The organisation will share with the Police and Crime Commissioner prior to publication any publicity that they may wish to undertake in respect of the grant to allow the Police and Crime Commissioner to contribute to the publicity.
9. Applicant organisations will acknowledge the Police and Crime Commissioner in any publicity material they produce specific to the grant. Applicants agree to provide copies of any such materials to the Police and Crime Commissioner.
10. Funding is granted subject to the organisation agreeing to take part in publicity agreed by the Commissioner's office. This can take the form of media interviews for broadcast, online and print media; documentaries, posters, newsletters, social media and web updates.
11. The Police and Crime Commissioner agrees his name "Police and Crime Commissioner for Lancashire" should be used by the applicant organisation to indicate the grant support he has provided.
12. Where an applicant overspends on the activity which was the subject of the grant application, no further funds will automatically be made available by the Police and Crime Commissioner. There may be instances where a project is so successful that the PCC would wish to provide additional funding.
13. Where the grant is not spent in its entirety, any unspent balance must be returned to the Police and Crime Commissioner.
14. The applicant organisation will permit any officer of the Police and Crime Commissioner or its appointed auditors to visit its premises and/or inspect any activities and records related to this grant.
15. The decisions made by the Police and Crime Commissioner in awarding grants and in operating this fund are final. There is no appeal process.

POLICE AND CRIME COMMISSIONER FOR LANCASHIRE



16. The Police and Crime Commissioner has the discretion to withhold 20% of the grant value, for payment upon successful evaluation of the Project/ Initiative.
17. The applicant organisation will be expected to retain the following documents for a period of at least 6 years from the end of the funding period:
 - Original invoices
 - Receipts
 - Minutes from relevant meetings
 - Copies of accounts and deeds
 - Any other relevant documentation(Please note these may be retained in either written or electronic form)
18. The following costs are not Eligible Expenditure: Payments that support activity intended to influence or attempt to influence Parliament, government or political parties, or attempting to influence the awarding or renewal of contracts and grants, or attempting to influence legislative or regulatory action.

Contact Us

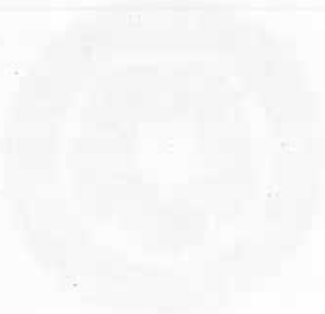
If you need any help with your application you can contact us:

Website: www.lancashire-pcc.gov.uk

Telephone: 01772 533587

E-Mail: Commissioner@lancashire-pcc.gov.uk

Address: Police and Crime Commissioner's Office
Room E11,
County Hall,
PRESTON
PR1 0LD



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It is the policy of the Commission to provide a fair and equitable hearing to all parties who are interested in the Commission's business. The Commission shall conduct its proceedings in a fair and equitable manner and shall not be bound by the rules of evidence or the rules of procedure of any court. The Commission shall have the power to administer oaths and to take such evidence as it may see fit. The Commission shall have the power to subpoena witnesses and to require the production of documents and other evidence. The Commission shall have the power to make such orders as may be necessary to carry out its functions. The Commission shall have the power to punish for contempt. The Commission shall have the power to make such recommendations as it may see fit. The Commission shall have the power to make such findings of fact as it may see fit. The Commission shall have the power to make such conclusions of law as it may see fit. The Commission shall have the power to make such awards of costs as it may see fit. The Commission shall have the power to make such awards of damages as it may see fit. The Commission shall have the power to make such awards of interest as it may see fit. The Commission shall have the power to make such awards of attorney's fees as it may see fit. The Commission shall have the power to make such awards of expenses as it may see fit. The Commission shall have the power to make such awards of costs as it may see fit. The Commission shall have the power to make such awards of damages as it may see fit. The Commission shall have the power to make such awards of interest as it may see fit. The Commission shall have the power to make such awards of attorney's fees as it may see fit. The Commission shall have the power to make such awards of expenses as it may see fit.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Commission this _____ day of _____, 20__.

Chairman

Secretary

Member

Member

Member