

Internal Decision Record



**Lancashire
Constabulary**
police and communities together

Subject:	ENC Centera replacement & consolidation
Author:	Sandra Johnson
Sponsor (e.g. Head of Dept):	George Duckett
Decision Required:	Yes
Date:	21/06/13

Issue for consideration

The purchase of archive storage for the new Contact Management ICCS for essential storage of audio files of telephone and radio conversations to evidential standards.

Governance Framework Section Reference

This hardware stores data to evidential standards, data cannot be deleted until the retention date has passed, even with administrator rights. This is the most safe and secure option for this kind of data. The proposal is consistent with paragraph 8.24 of the ISOG. The hardware will be procured through the mandated 'sprint' framework for ICT,

Costs

ICCS requires evidential archival storage, to purchase a new system just for this project would still cost approx. £80,000 but would cost more in power and air conditioning, take more room up in our data centre and result in us purchasing additional hardware whilst still paying maintenance on our existing hardware used for email & file archiving. Therefore, to ensure a co-ordinated and cost effective approach of storage it is proposed to buy enough storage to meet the needs of the ICCS project and email and file archiving and migrate and consolidate these applications into one box. This reduces power and airconditioning but also reduces maintenance costs on the hardware currently supporting other archiving solutions. The cost to buy a pair of storage units capable of storing file archive, email archive and ICCS and the professional services to migrate the data is £121,000. Between the Contact management ICCS project budget and the Data storage budget there are sufficient funds to cover this cost. This is the most cost effective means of procuring a storage solution.

Risks

Higher revenue costs as we would have to continue to pay maintenance of approx. £20,000 per year if we do not accept this strategy

Consequences

Maintenance currently costs us approx. £20,000 per year This solution includes maintenance for 5 years. New boxes only have 2 years warranty. If we bought smaller boxes just for ICCS we would have to pay maintenance on these boxes to for the last 2 years. This solution would remove maintenance on email & file archiving and ICCS for 5 years, breaks even and is paid for out of capital

making revenue savings.

Consultation

I have consulted with other members of TSG and they agree we need this for ICCS. I have liased with George Duckett and he agrees it is more sensible to consolidate than to maintain separate boxes.

Decision (Outcome and Rationale)

Recommend we buy new boxes to house email & file archiving & ICCS data, pay for professional services to migrate our data.

Signed by - Sponsor

Signed by - Decision Maker

Name:

Name:

Role:

Role:

Date:

Date: