



**Lancashire
Constabulary**

police and communities together

DECISION 2019 – 58

DATE: 15 MARCH 2019

TITLE: INDEPENDENT CHAIR OF THE REDUCING REOFFENDING BOARD

REPORT BY: LOUISE FAIRCLOUGH – CRIME, REOFFENDING & CRIMINAL JUSTICE OFFICER

Executive Summary

1. The Police and Crime Commissioner appointed an independent chair of the local reducing reoffending boards in April 2018
2. Since the appointment a number of deliverables for the local and the strategic board have commenced including a workshop to set priorities, identify cohorts and consider co-commissioning applications
3. There has also been a considerable injection of much needed strategic support to the local boards with the introduction of vice chairs on a multi agency footprint
4. This paper seeks to extend the contract for the Independent Chair for a further 12 months in view of the productivity and change processes being delivered
5. It is anticipated the same remuneration of £250 per meeting expected in the region of 30 and associated travel costs likely annual cost £8,000

Recommendation

That the Police and Crime Commissioner consider and approve the funding of this role – initially for a 12 month period prior to review and consideration of future funding being shared amongst the key partners attending the Strategic Board

Signature

Police and Crime Commissioner

Date

15th March 2019

PART I

Appendix A

1. Background and Advice

Following the original recommendations to appoint an independent chair arising out of the peer review into CRC/NPS and the whole reducing reoffending agenda, this appointment has proved very successful with activity being driven across the existing local boards, the setting up of a fourth and the consistent approaches across Lancashire. (Link to PCC Decision 2017 – 22)

2. Links to the Police and Crime Plan

The Police and Crime Plan sets out the Commissioner's objectives in 4 specific priorities this piece of work predominantly sits with priority 2 – Tackling Crime and Re-offending, 4 – Developing Safe and Confident Communities

3. Consultation

N/A

4. Implications

a. Legal

b. Financial

The proposed allocation of funding is contained in the Reducing Reoffending Budget. This grant application is compliant with the PCC's commissioning framework.

c. Equality considerations

It is not considered that the contents of this proposal and the subsequent delivery of service proposed will disproportionately affect any protected characteristics as defined in the Equality Act 2010.


5. Background Papers


None

6. Public access to information

Information in this form is subject to the Freedom of Information Act 2000 and other legislation.

Part 1 of this form will be made available on the PCC website within 3 working days of approval. Any facts/advice/recommendations that should not be made available on request should not be included in Part 1 but instead on the separate Part 2 form.

| Officer declaration | Date |
|--|---|
| LEGAL IMPLICATIONS – As above | |
| FINANCIAL IMPLICATIONS – As above |  |

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|---|--|
| | |
| EQUALITIES IMPLICATIONS – As above | |
| CONSULTATION – As above | |
| <p>Director to the Office of the Police and Crime Commissioner (Monitoring Officer)</p> <p>I have been informed about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lancashire.</p> <p>Signature..........Date.....15.3.2019.....</p> | |



**INDEPENDENT CHAIR
APRIL 2019 – MARCH 2020
ANNUAL AGREEMENT THEREAFTER**

Agreement to:

Provide an Independent Chair Service for the Lancashire local Reducing Reoffending Boards



CONTENTS

SERVICE SPECIFICATION

Aims of the Service

Objectives of the Service

Values, Beliefs and Principles

Location of the Service

Outcomes of the Service

Key Tasks of the Role

Frequency of Service

Staffing

Monitoring Arrangements

Contacts

APPENDICES

1 Authorised Officer Contacts

2 Finance Schedule



SERVICE SPECIFICATION

AIMS OF THE SERVICE

To provide an Independent Chairing consultancy service to the local Reducing Reoffending Boards in Lancashire.

OBJECTIVES OF THE SERVICE

To provide strategic leadership to the Lancashire Reducing Reoffending Boards including Pennine, South and West Lancashire.

To set up a local Reducing Reoffending Board and provide Strategic Leadership to the North of Lancashire and Wyre.

To represent the local Reducing Reoffending Boards at the Lancashire Strategic Reducing Reoffending Board.

VALUES, BELIEFS AND PRINCIPLES

Commit the time, credibility and passion to help goals to be delivered that make a difference to the residents, businesses and visitors of Lancashire's diverse communities.

Demonstrate the ability to influence and engage at the Strategic Reducing Reoffending Board sharing issues, consistency and a proactive approach from the local boards.

Have cognisance to the principles of the Code of Ethics in respect of fairness, accountability, leadership, openness, respect, selflessness in respect of the considerations in respect of applications for the Police and Crime Commissioner's funding.

LOCATION OF THE SERVICE

The service will be provided at various locations and a degree of flexibility around the times of the meetings.



EXPECTED OUTCOMES OF THE SERVICE

To assess membership of these local boards and ensure all relevant partnerships are in attendance e.g. police, probation, Community Rehabilitation Company and others.

To provide effective governance of the local Reducing Reoffending Boards and oversee the achievement of their individual and collective objectives ensuring they link in with the key priorities of the Police and Crime Plan for Lancashire.

To offer valuable insight into applications for the Police and Crime Commissioner's funding and provide an evidential and informed view for the information of the Strategic Reducing Reoffending Board.

To be instrumental in the consideration of supporting the evidence based funding of such schemes whose outcomes aim to reduce reoffending in that given area.

To bring together all partner agencies to consider one shared goal of understanding the local profile of offending and to ensure that all aim to reduce the offending rate within that given area.

KEY TASK OF THE ROLE

To chair on a quarterly basis local Reducing Reoffending Boards in East, South and West of Lancashire.

To set up a fourth local Reducing Reoffending Board in the North of Lancashire & Wyre.

To revisit the terms of reference and membership of the above mentioned boards ensuring that at all times they reflect the priorities outlined in the Police and Crime Plan.

To attend the Strategic Reducing Reoffending Board and provide an evidential and informed update from the local Reducing Reoffending Boards.

To operate independently in considering evidence based applications for the Police and Crime Commissioner's funding.

To ensure (with the assistance of the key stakeholders of the Strategic Reducing Reoffending Boards) that key national, regional and local issues are brought to the attention of the Boards.

To consider where appropriate and with the support of the Office of the Police and Crime Commissioner any media activities.



To undertake any additional tasks (after discussions with the Chair of the Strategic Reducing Reoffending Board, Office of the Police and Crime Commissioner's Office) deemed relevant to the role of the Independent Chair.

FREQUENCY OF SERVICE

Each local Board will meet quarterly and with the addition of the setting up of the fourth board it is expected that the number of meetings will be in the region of 16 per annum

The Strategic Board also meets quarterly and this, together with the need to attend ad hoc meetings bring the expected number of meetings to be in the region of 30 per annum

STAFFING

As Chair of the local boards it is agreed that the Vice Chair (responsible for servicing the meeting) and appropriate other board positions will be on a voluntary basis and rotated amongst the key members of the local board on an annual basis.

MONITORING ARRANGEMENTS

The Service Provider shall ensure that the information, records and documentation necessary to effectively monitor the performance of the Agreement are accurately maintained at all times and that their validity is checked at regular intervals. The Service Provider shall grant access to the relevant information and facilities utilised, or provide the requested information to enable the service to be effectively monitored. The Service Provider shall also ensure the provision of information where appropriate to meet its statutory obligations.



APPENDIX ONE

| AUTHORISED CONTACT DETAILS | | |
|---|-------------------|--|
| STAKEHOLDER | NAME | Email |
| Police Deputy Chief Constable | Sunita Gamblin | Sunita.Gamblin@lancashire.pnn.police.uk |
| Office of the Police & Crime Commissioner | Louise Fairclough | Louise.Fairclough@lancashire-pcc.gov.uk |
| CRC Director | Phil O'Donnell | Phillip.O'Donnell@sodexojustice.scc.gsi.gov.uk |
| NPS Lead | Sarah Jarvis | Sarah.Jarvis@probation.gsi.gov.uk |



APPENDIX TWO FINANCE SCHEDULE

Costs will be invoiced on a monthly basis in arrears to be invoiced pro-rata to the Office of the Police and Crime Commissioner

Costs of Services: £250 per meeting expected to be in the region of approx. 30 days per year together with appropriate preparation/reading time.

Expenses: Expenses will be paid in line with the Lancashire Constabulary's expenses. Travel expenses will normally include travel from the service provider's home to venues for the local Reducing Reoffending Boards together with the Strategic Reducing Re-offending Boards. Where the service provider is accessing and travelling for training, development events and peer networking directly in connection with the role of Independent Chair the expenses will be paid in line with these procedures.



I confirm acceptance of the above contract.

Signed Date