

BACKGROUND

In the four months that the Commissioner's Community Action Fund has been operating a number of points have been identified where it is felt that the Grant Criteria, Application Form and processes could be developed and improved.

A number of Applications have been received which either do not fully match the criteria for the Fund or are not in line with the intent of the Fund to support local projects organised by, and involving community/neighbourhood groups. This has included Applications from large regional and national charities and community interest companies.

The following amendments are proposed:

Additions to the Terms and Conditions

- The Commissioner will not consider funding towards projects with a total cost of more than £10,000.00.
- Organisations with unrestricted reserves of more than £10,000.00 will not be eligible for funding.
- The Commissioner will normally only consider one application per year from organisations or groups.
- A copy of the organisation/groups Constitution and latest Accounts **must** be submitted with the Application Form. Failure to do so may result in the Application being rejected.

Changes to the Application Form

- Emphasise the importance to applicants of submitting copies of their Constitution and latest Accounts with the Application Form.
- Addition of a new section to identify which of the Commissioner's Priorities the project or scheme supports.
- Addition of a new section requesting details of how the project will be impacted if the full amount of funding requested is not granted.
- Change of length of time for the Application to be considered from 28 days to 30 working days.

The Grant Criteria on the Commissioner's Website will be amended to reflect, where required, the above changes.